



ASHILL
PARISH COUNCIL
Serving Ashill and Surrounding Hamlets

ASHILL, HASTINGS, KENNY, RAPPS, SOUTHTOWN, STEWLEY,
WINDMILL HILL & WOOD

www.ashillpc.org.uk

Parish Council Meeting Agenda

Councillors are hereby summoned, and members of the public are invited, to attend a meeting of the Parish Council to be held in the **Ashill Primary School** on **Monday 8th January 2024 at 7.30pm** for the purposes detailed in the following

1. Apologies

a) To receive & note apologies with reasons for absence.

2. **Casual Vacancy** - to note the Parish Council has one remaining Casual Vacancy to be filled by co-option. To consider any application and accept with a show of hands, if appropriate.

3. Chairmans' Opening Statement

4. Public Participation

- To welcome members of the public who are invited to make representations & ask questions either in respect of any matter on this agenda or any matter affecting the Parish;
- To welcome & receive reports from Unitary Councillors (subject to their availability).

5. **Declarations of Interests / Dispensation Requests** - to receive any declarations of interest by members in respect of items on this agenda; & to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

6. **Minutes** – to approve the minutes of the meeting of the Parish Council held on Monday 6th November 2023.

7. **To acknowledge the contribution of Mr Chris Harper to both the Parish Council and the village.**

8. Planning

- To note the attached planning applications / notifications received since the last meeting.
- To receive planning decision notices from Somerset Council (attached).

9. Playing Field

- To receive the inspection report for the playing field.
- Cllr Fry to give a verbal report regarding works outstanding To be added to the Action Status Report.
- To receive for consideration any other matters regarding the Playing Field.

10. Highways / Footpaths

- Cllr Varney to give an update on the A358 dualling project.
- To receive for consideration any other matters regarding Highways / Footpaths.

11. Health / Environment / Parish Assets

- Cllr Harvey to give an update on notice board replacement at Southtown and also Perspex replacement for village notice board. To be added to the Action Status report.
- To receive for consideration any other matters regarding Health / Environment / Parish Assets.



12. Village Hall

- a) To receive for consideration any matters regarding the Village Hall.

13. Church

- a) Cllr Pyle to report any matters regarding the Church
b) To receive for consideration any other matters regarding the Church.

14. Communication and processes

- a) Upcoming LCN meeting on Thursday 18th January 2024 at 7pm.
b) To receive for consideration any other matters regarding communication / processes.

15. Finance

- i) To consider and approve the budget for 2024/25
ii) To receive the bank reconciliation reports for Quarter 1 and Quarter 2.
iii) To approve the following payments:

Cost description	Total Value	VAT	Date Paid	Invoice Reference
½ cost of VAT 126 course attended by Clerk. Split with Curry Mallet PC	£30.00	-		2901
Expenses – R Fry	£266.31	-		
Expenses – B Pyle	£25.41	-		
Clerks salary – L Gowers. Q3 (Oct – Dec 2023)	£502.24			

16. Action Status Report – Update on any outstanding actions.

17. Items for consideration for a future agenda

- Update to standing orders (using most recent NALC model)
- Update to financial regulations (using most recent NALC model).
- Council 'mission statement' for landing page of website

18. Next Meeting – to confirm the next meeting is to be held on 4th March 2024.

Laura Gowers
Clerk to the Council
2nd January 2024



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Attachments to be shared electronically:

- APC meeting minutes from Monday 6th November 2023 (previously sent)
- Bank Recs to end of September 2023 (to follow)
- Invoices for:
 - Somerset Association of Local Councils - £30.00
- List of planning applications, notifications and decision notices. I would encourage all Councillors to access documents on the Somerset Council Planning Portal: [Simple Search \(southsomerset.gov.uk\)](https://www.southsomerset.gov.uk)
- Action Status Report (to follow)